



Greeley-Evans
Weld County School District 6

1025 NINTH AVENUE | GREELEY, COLORADO 80631
970-348-6000 | WWW.GREELEYSCHOOLS.ORG

Office of School Leadership

November 15, 2011

Dear Parents,

Weld County School District 6 offers students the opportunity to open enroll into schools outside of their neighborhood or home boundaries. The window for open enrollment requests for the 2012-2013 school year will be from **November 28, 2011 through January 20, 2012**.

The *Open Enrollment Application Form* will be available at every school office, at the district's main office at 1025 Ninth Avenue, in Greeley and on the district website at www.greeleyschools.org under the "Parents" tab. Completed applications must be submitted on or before **January 20, 2012 by 4:30 p.m.** at the district's main office, at your child's current school or at the school you are requesting your child to attend.

While we are able to accommodate the vast majority of open enrollment requests district wide, we cannot approve requests for enrollment in schools (or specific grade-levels in a school) that are at or above capacity or where special programs needs cannot be met or are above capacity.

Students who are presently attending a school under open enrollment or transfer will automatically be enrolled into the school they are presently attending for the 2012-2013 school year. This year, parents will not be required to complete open enrollment applications. If, however, a parent wishes to enroll a child back in their home school for the 2012-2013 school year, parents should complete a Discontinuation of Open Enrollment / Transfer Application and return it to their current school by **December 22, 2011. These forms are also available in the locations listed above.**

Students transitioning from one school level to another (preschool to elementary school, elementary school to middle school, or middle school to high school) will automatically be enrolled into their boundary school unless a new open enrollment application is submitted and approved. For example, an 8th grade student who lives in the Franklin boundary and is open enrolled at Heath will be automatically enrolled at Northridge for 2012-2013 as Northridge is the student's boundary school.

Schools will notify parents of new applicants' open enrollment status during the **first week in February 2012**. Parents of approved open enrollment student(s) must provide transportation to and from their approved school. This also applies to students receiving special education services and transportation services. For more information about open enrollment, please consult the district website, www.greeleyschools.org or call 348-6265.

Sincerely,

John Bettolo
Office of School Leadership