


INFINITE CAMPUS INSTRUCTIONS – GREELEY CENTRAL HIGH SCHOOL

To access the Infinite Campus Parent Portal, please follow these instructions.

1. The parent or guardian should call Phil in the Main Office at **970.348.5003** to obtain their username and password. You will be given this information over the phone or an email will be sent to you from PULRICKSON@greeleyschools.org with instructions and your username/password.
 - On your smart phone or computer, **open up your web browser.**
 - Go to the Greeley Central homepage (<https://www.greeleyschools.org/GreeleyCentral>) or the District 6 homepage (<https://www.greeleyschools.org>).
 - Just under the photo, look for the Infinite Campus icon and click the quick link button that looks like this: 
 - Enter your username given to you from step 1 (in **ALL CAPS**).
 - ❖ Your username will end with **_PG** (the **_PG** stands for **P**arent/**G**uardian)
 - Enter your temporary password given to you from step 1
 - After you are logged in, the system will force you to create a new password.
 - ❖ For the old password, enter the password given to you from Phil.
 - ❖ Then choose a new password and retype this new password in as instructed on the screen.
 - ❖ You should now be successfully logged on to the Infinite Campus Parent Portal.
 - If you have multiple students in District 6, even at different schools, you will be able to select any of those students to review. Select the student within your household you wish to review from the drop-down in the top center of the screen.
 - ❖ If you only have one student in the district, that student will show up in the top center of the screen.
2. Once logged in to the Parent Portal, you can set up the different notifications you wish to receive and also look at any assignments, attendance, and grades for any class for the current semester.

INFINITE CAMPUS MOBILE APP

If you wish to use the mobile app on your smart phone you must follow the instructions above **FIRST** to get your password changed. You **CANNOT** change your password from within the mobile app. This must be done through a browser.

- Go to your **Play Store** or **App Store** and download the **Infinite Campus Mobile Portal** app.
- Once downloaded, for the **District Name** enter *Greeley* and select **Colorado** for the state.
- Click the **Search** button.
- *Greeley Weld 6* will show up. Select this district.
- Enter your username (in **ALL CAPS**) where prompted and enter your **NEW** password where prompted
- Click the **Log In** button.

If you have successfully logged in you will see your student's name(s) start to populate on the screen.

Set up your notifications from the **Settings** menu and change the student from the top right of the app (if you have more than one student in the district).

If you have any issues, please contact Phil in the Main Office at 970.348.5003.