

Hello Parents!!

I have a lot of information to share with you. We will be fully remote online starting Tuesday, November 17, 2020. We are following a full day schedule. Please be on time each morning because attendance will be taken during the morning meeting and again after lunch and recess. During our scheduled content area blocks, students will be on our Zoom conference through Schoology; however, there is a recess and a lunch break built into our schedule where students can mute and minimize their screen to spend time with family or stay and watch a video and talk with their friends.

Students are not to log out of Zoom during the day, but to mute and minimize their screen so they can access LEXIA , ST, and work independently if we aren't in a whole group or small group lesson. Please help students find their own special, "learning space," where they can focus and do their best during the day. It is best to have students sitting at a table with computers plugged into an outlet while we are online learning. If there are other students in the household, have them stationed in different rooms to minimize distractions. Please have your child use headphones, if possible. I have learned headphones help them stay focused, eliminates background noise (static), and helps with volume.

Student learning materials were sent home on our last day in their backpacks. Their backpacks are the supplies "home" and whenever students are finished using the supplies, they need to put them back in their backpack. Your child needs to be able to access these materials throughout the day; therefore, storing them in their backpacks will ensure students have all of the supplies they will need to be successful in one spot and materials that belong to the school will not get lost or misplaced. Please make sure their "learning space" has enough room for your child to work on the computer with these materials. Also, please have your child refrain from eating during instruction. Students are encouraged to have a water bottle on the floor next to them.

Here is a quick reference copy of the **District Expectations**:

- Follow the student's daily schedule for their class daily.
- Students will be expected to be on time and in class virtually for their scheduled math, reading, writing, social studies, specials and any additional small group instruction daily.
- There will be assignments and digital content for students to complete independently as well throughout the day.
- Teachers will begin the day with a morning meeting with students via Zoom through Schoology

### **Remote Learning Checklist**

Here are some tips to help our remote learning time a success!

- Log in and be ready to go at the start of the day.
- You are expected to participate in all classes for the day and complete assignments as if you were in class.
- You should be seated at a table with no distractions. (No TV, no video games, no siblings, etc.)
- You are expected to participate in class discussions throughout the day.
- If you lose your internet connection, contact your teacher as soon as possible. Use email to contact them.
- You must be in school appropriate clothing (i.e. no spaghetti straps, no tank tops, no solid red, no solid blue).
- Any rules that apply in the classroom also apply online (i.e. no unmuting and shouting out, raise your hand if you want to speak, no chatting with other students).

Attendance is still taken so **you MUST attend class every day!**

The daily schedule is below, and can also be found in Schoology under Mrs. Morgan's course.

## Baker Class Schedule

<b>7:40-8:00am</b>	Morning Meeting <b>ATTENDANCE</b>
<b>8:00-8:30am</b>	SEL/Typing/Counselor
<b>8:30-9:50am</b>	Reading 1
<b>9:50-10:20am</b>	Math TI
<b>10:20-11:40am</b>	Math
<b>11:40-12:20 pm</b>	Lunch & Recess (with your family or on the computer with your friends.)
<b>12:20-1:00 pm</b>	<b>ATTENDANCE</b> Writing
<b>1:00-1:30pm</b>	Social Studies

<b>1:30-2:20pm</b>	Specials
<b>2:20-3:00pm</b>	Reading 2
<b>3:00-3:10pm</b>	Closing/Dismissal/ Student Choice Rewards
<b>3:10-4:00pm</b>	Office Hours

I know that remote learning can bring challenges and frustrations so please know that I truly appreciate your flexibility, support, and participation throughout this process. We are all in this together and we will work hard to create a positive and rich learning environment in our virtual Schoology/Zoom classroom. :) I am sure we will experience some bumps along the way with technology, creating a successful learning and teaching space, and balancing other commitments; however, please never hesitate to reach out and let me know if you have any questions, concerns, or feedback as we navigate this journey together. Please use my school email, [vbaker@greeleyschools.org](mailto:vbaker@greeleyschools.org) , send a message on our REMIND classroom, or pop into my daily office hours from 3:10-4:00 if you need to contact me outside of your child's Schoology/Zoom school day. I will be using REMIND, my Schoology page, and your student's email to communicate any important changes, news, or updates throughout this process.

Thank You,  
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