

Greeley-Evans Alternative Program



2021-2022 STUDENT HANDBOOK

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MISSION

Our Mission is to assist learners to accomplish on-time graduation through the completion of an individual graduation plan.

Greeley-Evans Alternative Program (GAP) provides students a unique opportunity for academic success.

Through high expectations and meaningful relationships, everyone is valued, heard, and recognized. We prepare our students to be responsible citizens who are an asset to our community.



Individual Graduation Plan

This plan will be developed after careful consideration of the students' transcripts. The individual graduation plan will indicate the courses required to complete a diploma, and an expected graduation date. The expected graduation date is based on good attendance and keeping pace in each class. Falling behind will push the actual graduation date further into the future.

Attendance:

1. Attendance is required at Greeley Alternative Program.
2. Doctor's note required after 3 consecutive absences.
3. Students who attend school graduate on-time or early.
4. Students with poor attendance usually get behind in their classes and go onto an academic contract. Failure to make progress on a contract may result in being dropped out of Greeley Alternative Program.
5. Tardies include not being in class when the tardy bell rings, leaving class for more than 5 minutes, or leaving class early.

Absences or tardies will be excused only when documented and or parents or legal guardians call the attendance secretary 970-348-4901. Documentation must be provided within 3 days of the absence to be excused. Examples:

Doctor Appointments
Court appointments/hearings
Probation appointments
School business like field trips or testing
Pre-arranged family business

Emergencies may be excused at the principal's discretion. Parent/guardian notes or phone calls can excuse a student's absence or tardy.

Students must sign in with the classroom teacher when late for class, and sign out in the office when leaving school early.

Dropping-out, withdrawing, or being dropped.

Students are listed as a drop-out if they miss 10 consecutive school days.

Students 18 or older may withdraw from Greeley Alternative Program a their own request and for any principal approved reason. Students under 18 must have a parent/guardian check them out of school in person.

Students might be dropped for poor attendance, broken contracts, poor behavior, or for not making timely academic progress.

Dress Code

1. Any clothing item or accessory that causes a disruption to school safety, personal safety and/or the learning environment may result in discretionary intervention by school administrators.
2. Tattoos, clothing or accessories that display drugs, sexual innuendos, inappropriate language, alcohol, tobacco products or gang connotations are not permitted. Tattoos displaying any of these must be covered at all times.
3. Sunglasses or dark glasses, absent a verified medical condition, are not to be worn over the eyes inside of the school building.
4. Trench coats are not permitted anywhere on school property.
5. Footwear must be worn at all times; no bare feet.
6. No exposed undergarments, inappropriately sheer, tight or low cut clothing that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back, breasts or cleavage is not permitted. The student may be required to put on a GAP T-shirt or go home and change.
7. No shaved or notched eyebrows (absent a verified medical condition).
8. No red or blue belts and no apparel from Nebraska University.
9. No gang associated hair styles or cuts, or red or blue unnatural hair color.
10. No team jerseys or belt buckles that display the numbers 13, 14, 18, 31, 41 or 81.
11. No solid red or solid blue shirts or pants or shorts. The student may be required to put on a GAP T-shirt or go home and change.
12. No gang color bandana may be draped on clothing or hanging out of a pocket, or worn on the head.

Dress code issues must be handled with dignity and respect by both staff and student.

Respect and Dignity

At Greeley Alternative Program we expect students and staff members to always treat one another with dignity and respect. Any behavior that fall short of this standard will not be tolerated and is grounds for suspension or exclusion from Greeley Alternative Program

Language

Students will always use school-appropriate language in speaking and writing, both with peers and with staff. Think of Greeley Alternative Program as a place of work; it is most like a public office work environment. In a public office work environment, and at Greeley Alternative Program, acceptable language does not include vulgarity or profanity.

Cell Phones

1. Notifications, alarms, sound and music should not be heard in class.
2. Headphones/earbuds can be used unless you are on a phone contract. Music should be continuous, play-list or site, and not chosen individually. Find your play list and then leave the phone alone.
3. You may be required to relinquish your phone to the Principal or Assisted Principal if you are placed on a phone contract. A phone contract can be used if you fall behind in a class, or you use your phone to text, or watch videos, or play, or surf the web during class-time.

Music Devices

Music devices must be unheard by others during class time – keep them quiet enough to ensure that others are not distracted and that you do not damage your ears. Students must use ear buds.

Computer Use

Students must adhere to the district policies and the technology agreement. Students must not access **video** material during class time; it uses too much bandwidth and slows down everyone else's computer. Students are not to access email, face book, eBay, **music**, or other similar programs during class time. Violation of this agreement could result in loss of computer privileges.

Transportation

There is no transportation provided by Greeley Alternative Program or Greeley/Evans School District 6. Please make all arrangements in a timely fashion, especially for the end of Shift 3. City bus will accept your student ID as a bus pass anytime.

Parking

Students may park anywhere in Greeley Alternative Program parking lot. (NOT the church parking lot next door.)

Areas/Doors Off Limits for GAP — NEXT areas and the south exit of GAP.

Student ID — Once issued a school ID card, students may be asked to provide proof of enrollment at the front door to be granted entrance to the building. Please keep your ID in a safe and convenient place.

Greeley Alternative Program Handbook Review:

- ⇒ Greeley Alternative Program is an **Adult Program**.
- ⇒ Attendance is required.
- ⇒ Follow the dress code *so you don't have to go change or wear a school shirt*.
- ⇒ Courses should be completed on a 10-week pace.
- ⇒ **Stay on pace. Know your grad date.**
- ⇒ Manage cell phone as an adult at work - *or lose the privilege of having one.*
- ⇒ **Respect and Dignity Always.**

Gang Issues

Any gang activity is grounds for suspension or permanent exclusion from Greeley Alternative Program.

Tobacco products

Tobacco products must remain unseen in the building. Vaping devices have been banned from school property. If you bring one to school it may be confiscated.

Drugs or Alcohol

Any student suspected of being under the influence will be sent home for one to three days. The second time a student is suspected of this he/she can be immediately dropped from Greeley Alternative Program. Possession will be reported to police.

Other

Weapons, bullying or threatening, fighting or fighting words, are all grounds for immediate suspension or exclusion from Greeley Alternative Program.

Consequences

Staff members will deal personally and privately with students not following Greeley Alternative Program handbook. After initial interventions by staff, they may choose to refer a student to administration. Students referred to administration will complete a problem-solving contract and/or be sent home for a specified number of days. Referrals show a loss of commitment to the goals and promises made by the student. Two referrals may result in being dropped.

Visitors

All visitors must check in on the computer at the front office. Visitors must be at least 18 and much have a legal ID. Friends and relatives cannot “hang out” during class time and cannot attend class with you.

Children and babies cannot come to school with you. Arrangements for day care must be made before coming to school. The counselor and/or social worker at Greeley Alternative Program can assist with getting day-care for a student’s child.

Pace

Courses are designed to be completed in 10 weeks.

Students who do not keep this pace will comply with interventions:

1. Student will not use cell phone in class.
2. Meeting daily due dates.
3. Doing homework
4. Attending school on Friday or staying longer each day
5. Completing a daily or weekly planner with evaluations
6. Complying with a special contract.

Students who do not make academic progress may be referred to the GED program Next Dist. 6.

Cheating

Cheating is defined as using someone else's work as your own, or giving your work to another student to use as his/her own. Students engaged in cheating may be dropped from the course and/or receive zeroes for all such work.

Certificates and Coupons

reeley Alternative Program is famous for the enormous quantity of certificates and coupons that are awarded to students every week.

- Certificates are awarded by the office staff for credit completions.
- The office also awards coupons for perfect attendance weekly.
- All teachers award coupons for a variety of reasons:
 1. Completing a tough assignment
 2. Doing well on an exam
 3. Showing academic improvement, engagement, attendance, phone use, etc.
 4. Consistently maintaining 100% pace.
 5. Helping out someone beyond what is usual.

Certificates and coupons may be redeemed for one of the following:

- ◆ School supplies and snacks.
- ◆ Extra credit points (10%) (Any single assignment excluding unit and final tests, and major projects; one coupon only per assignment)
- ◆ Excuse one tardy

Two Special drawings are made each month on each shift.

- * The first drawing is based on attendance coupons.
- * The second is based on teacher awarded coupons.

GAP PBS Program

Updated 7/30/20

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act of 2008, and Colorado law, Weld County School District 6, Greeley, Colorado, does not unlawfully discriminate against otherwise qualified students, employees, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

Complaint procedures have been established for students, parents, employees, and members of the public. The following person has been identified as the compliance officer and Title IX Coordinator for the district.

Assistant Superintendent of Human Resources, Annette Overton
1025 Ninth Avenue, Greeley, CO 80631
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