Concurrent Enrollment provides students with an opportunity to gain college and high school credits while providing academic challenges through access to academic courses that are not available in local high schools.

**Aims Career Academy Program Checklist: Spring Semester 2018**

- **Meet with your counselor.** Ask clarifying questions, process, share plan of study, and turn in the completed Parent Acknowledgment Form.

- **Assessment.** Students must either take the Accuplacer or show qualifying ACT scores to enroll in specific Career Academy Programs. **Med Prep** and **Automotive** programs require an Accuplacer Reading score of 62 or higher or ACT Reading score of 17 or higher. Contact your counselor to schedule a time to take the Accuplacer.

- **Turn in ALL completed forms** (Aims Career Academy Scholarship Addendum, Aims Concurrent Enrollment Application, Aims Admission Application*, Parent Acknowledgment (if not given at time you met with counselor), and District 6 Promise to Repay Contract) **to your counselor by December 1, 2017.**
  *Returning students within 1 year of last course attended need not re-apply to Aims*

- **Returning Career Academy Students** must complete the Concurrent Enrollment Agreement Form, Promise to Repay and Parent Acknowledgement.

- **Obtain parking permit and school ID.**

**Additional Notes for Concurrent Enrollment:**

- Greeley-Evans School District 6 will pay the Career Academy tuition of $1,000.00 per semester and all student fees, differential tuition costs, books, and supplies for the program.

- **ALL students must submit their college/university transcript,** showing their final grade, to the high school counselor **within 4 weeks after the completion of class.** The student may obtain their transcript from the college/university website by using their login information.

**PLEASE SEE YOUR SCHOOL COUNSELOR WITH ANY ADDITIONAL QUESTIONS**

CE/CA Student Checklist 09/19/17
Culturally and Linguistically Diverse (CLD) Education (Grades K-12)  
Added Endorsement Content Evaluation Worksheet

Applicant

Legal name: Date:

Requirements

Professional competency in this content area must be demonstrated by:

A. A Valid Colorado Teaching License.
   AND

B. Completion of a Colorado State Board of Education-approved program for Culturally and Linguistically Diverse Education.
   OR

C. Documented evidence from an accepted, regionally accredited college or university indicating completion of 24 semester hours of college level coursework that meet the minimum requirement in each of the areas listed below. This may include a maximum of six semester hours of documented professional development or work experience.

<table>
<thead>
<tr>
<th>Content coursework requirements</th>
<th>Coursework</th>
<th>Semester Hours</th>
<th>FOR OFFICE USE ONLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>First and Second Language Acquisition (3 semester hours) e.g., language acquisition, second language acquisition, bilingualism, language development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Literacy Development for CLD Students (3 semester hours) e.g., literacy for content learning, and reading, writing, speaking and listening development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knowledge of English and Linguistics (3 semester hours) e.g., grammar, syntax, semantics, linguistics, sociolinguistics, psycholinguistics, and applied linguistics</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessment of Language Proficiency (3 semester hours) e.g., use of Colorado language and content proficiency assessments, use of formative and summative assessment, adaptation of assessments, analysis of validity of instruments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foundations in CLD Education (3 semester hours) e.g., historical, social, multicultural, legal, political background of education of CLD students in the United States including emphasis on connection between culture and learning, cross-cultural communication, and family/community involvement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching Strategies for CLD Learners (3 semester hours) e.g., culturally responsive teaching, sheltered instruction, methods and materials for CLD students</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CLD Field Experience (3 semester hours) e.g., experience in an instructional setting with CLD learners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knowledge of Other Languages (3 semester hours) e.g., coursework, study abroad, international service, major/minor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OR 3 additional semester hours in one of the above content requirements</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total semester hours (24 semester hours required)

08.23.2016  Worksheets provide general guidance about content proficiency requirements for purposes of application. Actual application evaluations and decisions are made by CDE staff in Educator Licensing.
Concurrent Enrollment Registration Agreement Form

This agreement must be initialed and signed by both the student and parent/guardian. By initialing and signing this form, I/we understand:

<table>
<thead>
<tr>
<th>Parent Initial</th>
<th>Student Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The student has been advised by their current high school counselor concerning the Concurrent Enrollment Program.</td>
</tr>
<tr>
<td></td>
<td>The student will be registered at UNC for the course(s) approved by the high school on the Concurrent Enrollment Agreement and Registration Form. Any changes must be approved by the school district.</td>
</tr>
<tr>
<td></td>
<td>The student is not being admitted into a degree-seeking program at UNC and is not eligible for the same privileges as a degree-seeking student. (i.e. – participation in college activities or sports, federal or state-funded financial aid.</td>
</tr>
<tr>
<td></td>
<td>The grade the student receives will be on their permanent UNC academic transcript and the high school transcript.</td>
</tr>
<tr>
<td></td>
<td>A GPA below a 2.0 will result in the student being initially placed on academic probation if later admitted to UNC.</td>
</tr>
<tr>
<td></td>
<td>A student who earns a grade of “C-” will be given one additional opportunity to register for additional course(s) in order that they keep the UNC grade point average above a 2.0.</td>
</tr>
<tr>
<td></td>
<td>A student who earns a grade lower than a “C-” while enrolled as a Concurrent Enrollment student, is no longer eligible to participate in any additional UNC Concurrent Enrollment courses.</td>
</tr>
<tr>
<td></td>
<td>If the student does not contact the Office of the Registrar at 970-351-2231 to drop or withdraw from the course by the posted deadline, the student will receive the appropriate grade for work done during the semester and tuition and fees will apply. The deadlines may be found at <a href="http://www.unco.edu/regrec/Semestercalendar.html">http://www.unco.edu/regrec/Semestercalendar.html</a>.</td>
</tr>
<tr>
<td></td>
<td>The credits earned in the course may transfer from UNC to another college or university. Please check with the institution that you will be attending.</td>
</tr>
<tr>
<td></td>
<td>I/we will be responsible for tuition and fees assessed by UNC above what is paid by the high school.</td>
</tr>
<tr>
<td></td>
<td>I/we will be responsible for payment of books and other materials required by the course.</td>
</tr>
<tr>
<td></td>
<td>Permission is granted to UNC to release to the parent any absences, disciplinary issues, grades, transcripts and class schedules in compliance with the Family Educational Rights and Privacy (FERPA) of 1974.</td>
</tr>
<tr>
<td></td>
<td>The student will be held to the UNC Student Code of Conduct. Information may be found at <a href="http://www.unco.edu/dos/Conduct/codeofconduct.html">http://www.unco.edu/dos/Conduct/codeofconduct.html</a>.</td>
</tr>
<tr>
<td></td>
<td>The student is eligible for assistance from the Dean of Students office should a situation arise which creates a concern regarding successful completion of course requirements. Information may be obtained by calling 970-351-2796.</td>
</tr>
</tbody>
</table>

Student Name/Signature/Date

Student Email Address

Parent/Guardian Name/Signature/Date

Parent/Guardian Email Address

11/30/15
Concurrent Enrollment Agreement and Registration Form

You have indicated that you are interested in enrolling in a college course while a high school student. The State of Colorado provides several options for high school students who meet high school standards to begin college early. The purpose of these options include promoting content standards, providing academic challenges, and providing access to academic courses that may not be available at a local high school to meet high school graduation requirements.

Persons under twenty-one years of age, enrolled in the 9th - 12th grade in a school district, who demonstrate academic preparedness, are eligible for concurrent enrollment programs. Students enrolled in 12th grade at a school district may enroll in remedial courses, if approved by the school district. If a high school student is retained for instructional purposes in the 12th grade, they may not enroll in more than 9 credits concurrently during the repeat year. To enroll at an eligible post-secondary institution a student must have completed the minimum course prerequisites and all required assessments.

☐ This student is an international student attending high school on an F1 Visa. INELIGIBLE FOR CONCURRENT ENROLLMENT

SECTION A: To be completed by student (PLEASE PRINT)

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post-Secondary Student ID #</td>
<td>SASID #</td>
</tr>
<tr>
<td>School District ID</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td>City</td>
</tr>
<tr>
<td>Phone</td>
<td>Email</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Age</td>
</tr>
<tr>
<td>Currently Attending:</td>
<td>High School</td>
</tr>
<tr>
<td>College attending for CE Course</td>
<td></td>
</tr>
<tr>
<td>Name of Parent / Guardian</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Title</th>
<th>Credit Hours</th>
<th>Course Location (H.S./College)</th>
<th>Counselor Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>120</td>
<td>Math for Liberal Arts (EXAMPLE)</td>
<td>4</td>
<td>College</td>
<td>tbd</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>College</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>College</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>College</td>
<td></td>
</tr>
</tbody>
</table>

Alternative Choice (if class(es) are not available)

| College | College | College |

Attention Student: Prior to adding, dropping or withdrawing from a class, you must see your high school counselor.

Attention Student and Parent or Guardian: Your signature indicates that you wish the above named student to participate in the Concurrent Enrollment Program and agree to the following:

✓ That advice and counsel regarding such participation has been received from your current high school.
✓ If the student receives a grade of "F" or an "incomplete" or withdraws in one or more of their classes after the designated drop period, the student and parent may be responsible to the sponsoring School District for payment for the respective class(es).
✓ The course(s) fits with your Individual Career & Academic Plan (ICAP).
✓ In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the student gives permission to the above noted college to report absences, disciplinary issues, and the release of grades, transcripts, in progress grades, and class schedules, as available, to the above noted High School for the courses enrolled under the Concurrent Enrollment program.
✓ The signatures indicate authorization of my College Opportunity Fund (COF) to the College. I authorize the High School/School District to release my SASID # to the college for the purpose of COF, at institutions which receive COF funding.
Section B: To be signed by student and student’s parent/guardian
I understand that this agreement entitles me/my child to enroll in college courses. I understand the following:
1. I will meet the same course expectations and prerequisites as college students, as noted in course catalog and/or syllabus.
2. The course satisfies college degree, certificate and/or remedial education requirements and is in line with the students ICAP.
3. Course credits may transfer if I earn a C or better in a Guarantee transfer course, or accepted by post secondary institution.
4. The grade received in this course will appear on my official high school and college transcript.
5. If I withdraw from the course at the postsecondary institution after the drop/add date, I will receive a W or F on my college transcript.
6. With regard to college activities, qualified students may participate in activities but are not eligible for NCAA athletic activities.
7. I will need to register for College Opportunity Funding and I understand the credits earned will be deducted from the COF lifetime account, at institutions which receive COF funding.
8. I understand I may only enroll in Guarantee transfer courses and/or courses which apply to a specific pathway.

In signing this agreement, I authorize the college to release my transcript to my school district at the end of the course and agree to all information under Sections A and B.

Student Signature and Date

Parent/guardian Signature and Date

☐ I wish to pay my own tuition. Only applies to students who have a full high school course load, or home schooled students. *note district does not pay cost for independent home school students.

Deliver this form to your high school counselor.
This agreement is student and college specific. A separate agreement and college application must be completed for each eligible post-secondary institution that the high school student plans to attend.

Section C: Student Eligibility: To be completed by High School counselor/principal. Check all that apply.

☐ This student is under 21 years of age.
☐ The student is currently in the _____ grade.
☐ This student is continuing 12th grade.
☐ This student is eligible to enroll in basic skill courses at the college (12th grade only)

High School counselor/principal Signature: __________________________ Date: ____________
Title __________________________

Section D: School District & College Approval
☐ The school district agrees to pay the tuition for ___ credits this term.

Approved by Principal (or designee)
Name of High School: __________________________
Comments: __________________________
Signed: __________________________ Title: __________________________ Date: ____________

Superintendent (or designee) signature
or charter school authority signature: __________________________ Date: ____________

Approved by college administrator
Name of College: __________________________
Comments: __________________________
Signed: __________________________ Title: __________________________ Date: ____________
Concurrent Enrollment
Parent Acknowledgment

Student Name: __________________________ Current Grade: _____ School: __________ Term: Fall or Spring Year: _____

Your signature below indicates your approval for the above named student to participate in Concurrent Enrollment and agreement to the following:

1. Advice and counsel regarding such participation has been received from your current high school.
2. Summer courses are not covered under the Concurrent Enrollment tuition reimbursement; however, the student can choose to receive high school credit.
3. Student may enroll only in Guarantee Transfer course and/or courses which apply to specific pathway.
4. With regards to college activities, qualified student may participate in some activities, but are not eligible for NCAA athletic activities.
5. Adding, dropping, or changing a course requires the Student to complete a Concurrent Enrollment Change/Add/Drop Form and submit to Student’s high school counselor for approval. ALL changes must be approved by the district prior to the Add/Drop date at the college. Failure to complete the required form by the designated date will mean it becomes the responsibility of the Student/Parent/Guardian to pay the tuition for any course other than the course(s) approved on this application.
6. The student agrees to attend the courses that are approved by the district. If for any reason the student cannot attend a particular day, it will be the responsibility of the student to inform their high school counselor and college professor of their absence.
7. The maximum allowable tuition payable by Greeley-Evans School District is six (6.0) credit hours each semester for Student’s approved coursework. Student/Parent/Guardian will be responsible for additional credits beyond 6.0 in which the Student opts to enroll.
   • By signing this agreement, I agree with the condition that the Student/ Parent/ Guardian will be responsible for payment of student fees, differential tuition costs, books, other fees, etc. not covered in tuition.
   • Per semester, Greeley-Evans School District 6 will pay tuition costs up to six (6.0) credit hours at the Aims Community College per credit hour rate. The Student/ Parent/ Guardian will be responsible for additional credits beyond 6.0 in which the Student opts to enroll.
   • The student must provide their own transportation to and from the college.
   • If the student does not receive a C or higher in the course, then the student/parent/guardian will be responsible to reimburse the amount of tuition back to the school district.
   • I wish to pay my own tuition. Only applies to students who have a full high school course load or home schooled students (Note: school district does not pay cost for independent home schooled students).

________________________  __________________________
Student Signature (REQUIRED) Date Parent/Guardian Signature (REQUIRED) Date

See your high school counselor for application due date. This agreement is student, college, and semester specific.

Return to your high school counselor
Concurrent Enrollment Program
Promise to Repay Contract
(Based on Class Failure or Late Withdrawal)

Student wishes to participate in this program for: School Year: ____________________________

<table>
<thead>
<tr>
<th>Student Last Name: __________________</th>
<th>First Name: __________________</th>
<th>MI: ________</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School Currently Attending: __________</td>
<td>Grade Level: ______</td>
<td>Date of Birth: __________</td>
</tr>
<tr>
<td>Student ID: __________________</td>
<td>State ID: __________________</td>
<td></td>
</tr>
<tr>
<td>Address: __________________</td>
<td>City: __________________</td>
<td>State: __________</td>
</tr>
<tr>
<td>Parent/Guardian Name: __________________</td>
<td>Phone: __________________</td>
<td></td>
</tr>
<tr>
<td>Address (if different from student) __________________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This Agreement Will Cover All Post-Secondary Classes Taken While Attending This High School For This School Year.

If the student does not pass with a grade of “C” or higher or withdraws after the college census date, the Student/parent/guardian are required to reimburse Greeley-Evans School District 6 for the full tuition amount of the failed/withdrawn course.

Your signature below indicates that you agree to the following:

- You have read and agree to the terms and conditions of participation specified in the Concurrent Enrollment Parent Acknowledgement.

- Reimbursement will be made to Greeley-Evans School District 6 within 5 weeks of the end of the semester for the amount of tuition paid for the above-named student if the student does not pass each course taken with a grade of “C” or higher and/or withdraws after census date or without the written consent of the high school principal or counselor.

- Failure to reimburse under the above-specified conditions will result in the tuition amount being added to the student’s fees. If fees are not paid, the account may be forwarded to a collection agency.

Student Signature (REQUIRED) ____________________________ Date __________

Parent/Guardian Signature (REQUIRED) ____________________________ Date __________

High School Counselor Signature ____________________________ Date __________

Return to your high school counselor

Director or Designee Signature ____________________________ Date __________

This Form Will Be Retained by Greeley-Evans School District 6 for Tuition Collection if Necessary.
DCC Meeting Process

Red = days before meeting

**DCC meetings are held 2nd Thursday each month:**

- The meeting rooms are scheduled in the network calendars. These meeting are scheduled in Lower Level 1 and 2 (A & B).

**Lower Level 1 Setup:**

- Contact the Facility Manager to let him/her know of the meeting and go over the room/s arrangements.
- The Promethean Board needs to be moved along the partition wall in room lower level 1. Tables set up in Ts for about 45 people.
- Two tables placed opposite the Promethean Board, place along wall to place four laptops for members to clock in.
- One table placed near the Promethean Board for Dr. Stacie Datteri.
- One table for the DCC Director.
- One table for you to use to take notes (Bring a laptop. Laptops are in storage closet directly behind you. Choose a laptop and keep it for you to use for the school year.)
- Three tables in the back for food (Place tables so members are able to walk on both sides of table to move the lines quick.).
- Any leftover food place in basement refrigerator and the next day take to fourth floor workroom so people can help themselves to leftovers.
- Bring a container of water and about 55 plastic cups.
  - Large container is located in the executive assistant’s storage closet.
  - Ice is in the basement lounge.
  - Cups are stored in Dianna’s credenza near office door.
  - NOTE: When you place food orders for any reason, any eating utensils, plates, cups, napkins or etc. KEEP and place in the storage closed directly behind you. You will use for other events.

**Lower Level 2 Setup:**

- One large square for 15 people

**Participant Packets:**

- Packets are normally put together the day of meeting.
- Presenter/s will need to give you their paperwork or presentations at least three days in advance, but this does not always go as planned. You may get them day of, but be **diligent** in asking presenters to get you the information so you can put your packets together for the meeting.

**Name Tents:**

- News name tents will need to be printed due to some members resigned and some are new.
- The list is located: [https://docs.google.com/spreadsheets](https://docs.google.com/spreadsheets).
<table>
<thead>
<tr>
<th>DCC/ETAC - Lower Level A and B</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Participant Packets</strong></td>
</tr>
<tr>
<td><strong>Name Tents</strong></td>
</tr>
<tr>
<td><strong>Promethean Remotes</strong></td>
</tr>
<tr>
<td>LL A</td>
</tr>
<tr>
<td>LL B</td>
</tr>
<tr>
<td>Clickers: LLA and LLB</td>
</tr>
</tbody>
</table>