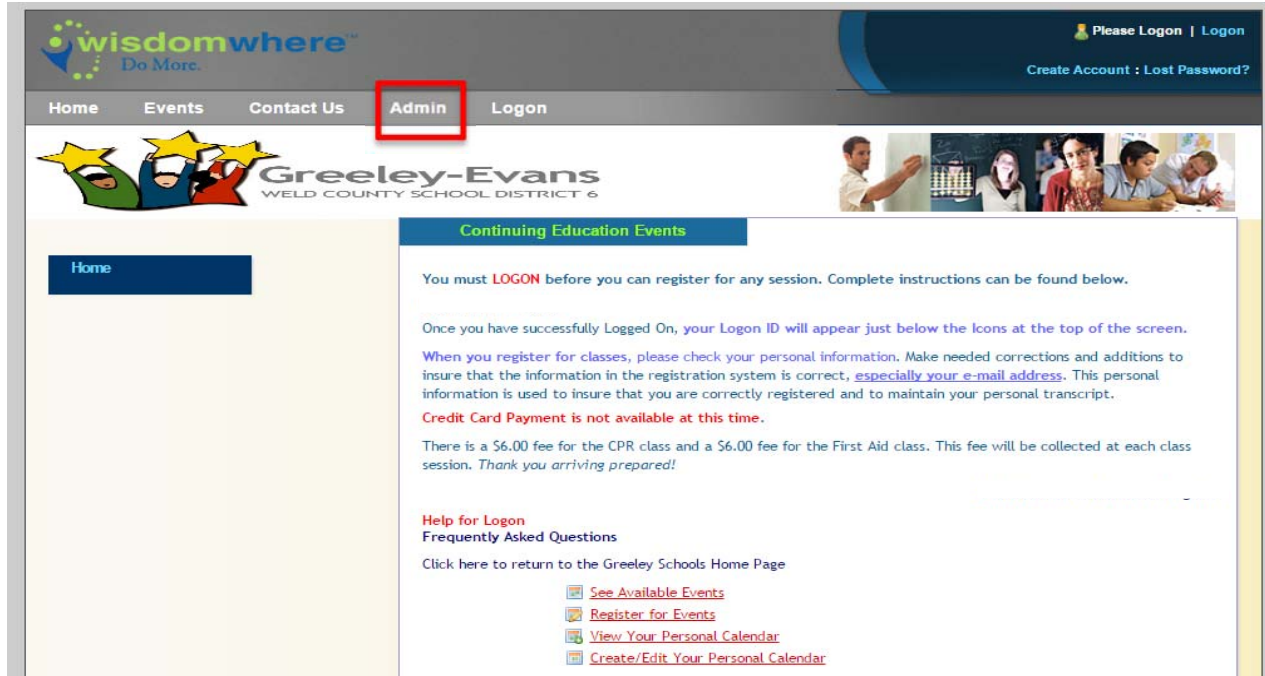


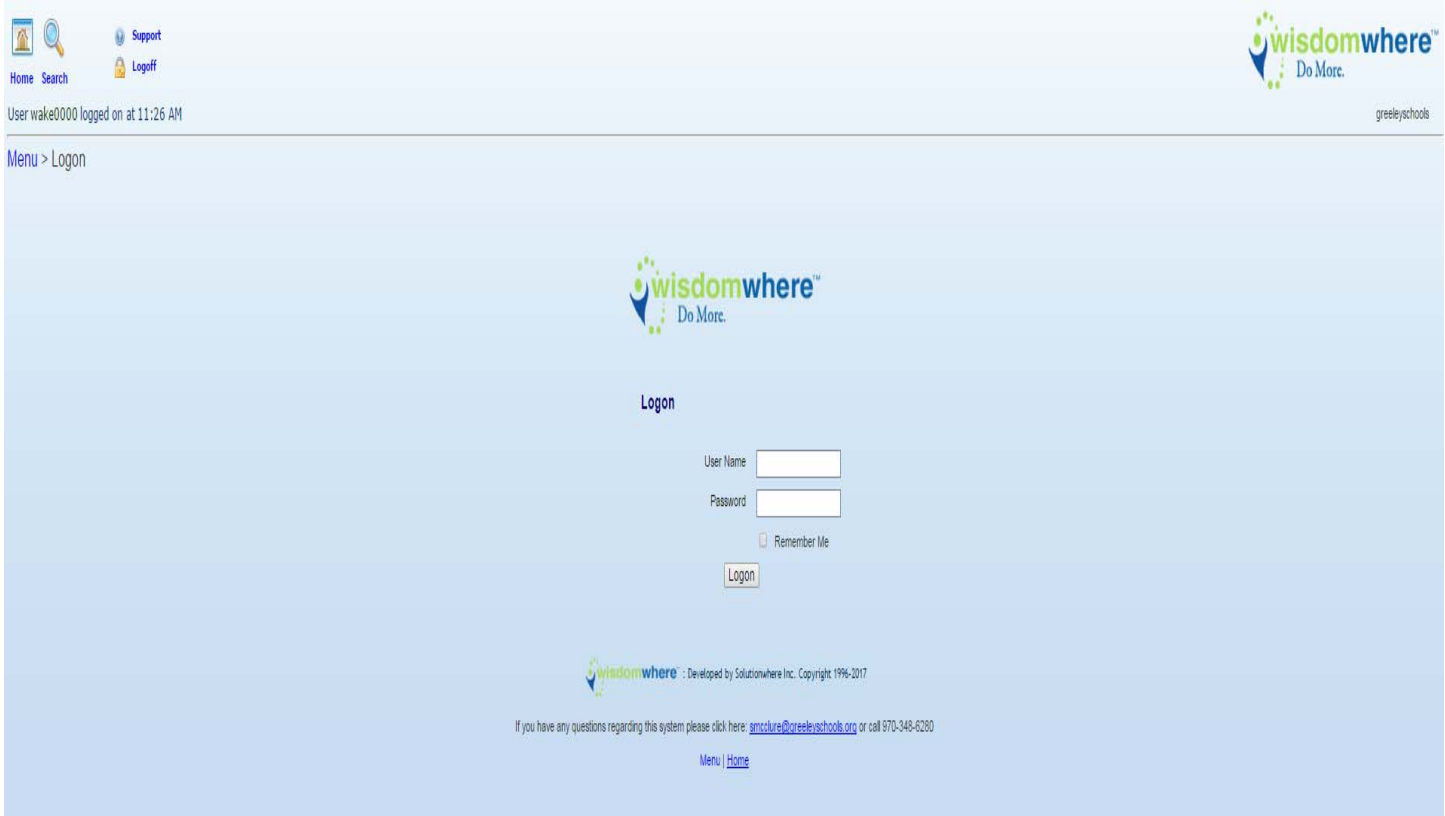
## Instructor/Administrator Log On

1. Access Wisdomwhere at the following web address:  
<https://www.solutionwhere.com/ww/greeleyschools/>
2. Click Admin to log in to your instructor or administrator account.



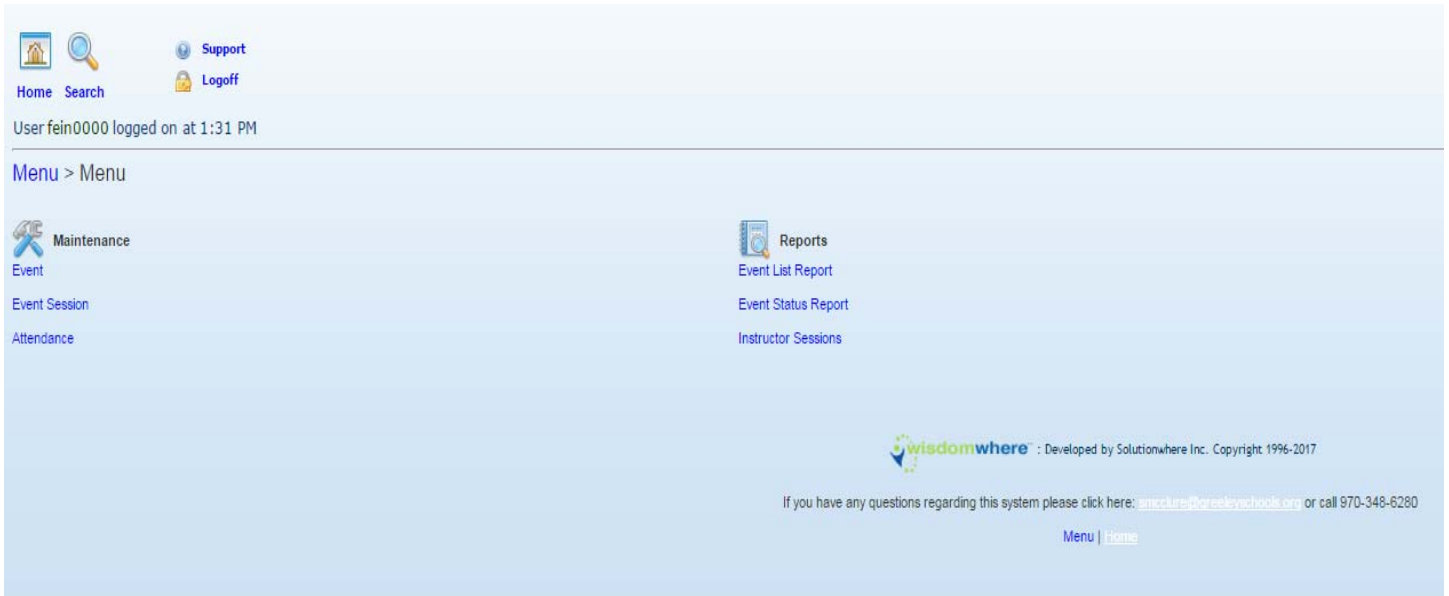
The screenshot shows the Wisdomwhere website interface. At the top left is the Wisdomwhere logo with the tagline "Do More.". To the right of the logo is a navigation bar with links for "Home", "Events", "Contact Us", "Admin", and "Logon". The "Admin" link is highlighted with a red rectangular box. In the top right corner, there are links for "Please Logon | Logon" and "Create Account : Lost Password?". Below the navigation bar is a banner for "Greeley-Evans WELD COUNTY SCHOOL DISTRICT 6" featuring a group of students. The main content area is titled "Continuing Education Events" and contains instructions for logging in and registering for sessions. It includes a "Home" button on the left and a list of links at the bottom: "See Available Events", "Register for Events", "View Your Personal Calendar", and "Create/Edit Your Personal Calendar".

3. Enter your instructor or administrator username and password.



The screenshot shows the Wisdomwhere website interface with the Logon form. At the top left, there are icons for "Support" and "Logoff", and a "Home Search" button. The top right corner features the Wisdomwhere logo and the text "greeleyschools". The main content area is titled "Logon" and contains a form with the following fields: "User Name" (text input), "Password" (password input), and a "Remember Me" checkbox. Below the form is a "Logon" button. At the bottom of the page, there is a footer with the Wisdomwhere logo, the text "Developed by Solutionwhere Inc. Copyright 1996-2017", and a link to "smckure@greeleyschools.org" or a phone number "970-348-6280". There is also a "Menu | Home" link at the bottom center.

## 4. Proceed to the menu.



The screenshot shows a web application interface with a light blue background. At the top left, there are icons for Home (a house) and Search (a magnifying glass), with the text "Home Search" below them. To the right, there are icons for Support (a person) and Logoff (a padlock), with the text "Support" and "Logoff" below them. Below these icons, a message reads "User fein0000 logged on at 1:31 PM".

The main content area is titled "Menu > Menu". It is divided into two columns of menu items. The left column is under the heading "Maintenance" (with a wrench icon) and includes "Event", "Event Session", and "Attendance". The right column is under the heading "Reports" (with a document icon) and includes "Event List Report", "Event Status Report", and "Instructor Sessions".

At the bottom right, there is a logo for "wisdomwhere" with the text "Developed by Solutionwhere Inc. Copyright 1996-2017". Below the logo, a message says "If you have any questions regarding this system please click here: [anickure@greekschools.org](mailto:anickure@greekschools.org) or call 970-348-6280". At the very bottom right, there are links for "Menu" and "Home".